

## Information Security Policy

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### Outcome

The purpose of our Information Security Management System (ISMS) is to preserve an appropriate level of the following:-

<b>Confidentiality:</b>	Ensuring the information is accessible only to those who are authorised to have access
<b>Integrity:</b>	Safeguarding the accuracy and completeness of information and processing methods
<b>Availability:</b>	Ensuring access when required

The ISMS applies to our main and supporting information assets held in within Anglia (UK) Holdings Ltd Group either in manual or electronic form.

### Scope

The Policy applies to all employees of Anglia (UK) Holdings Ltd Group. It also applies to contractors and visitors, not employed by Anglia (UK) Holdings Ltd Group but engaged to work with or who have access to our information.

### Application

This Policy applies to all locations from which Anglia (UK) Holdings Ltd Groups systems are accessed. This Policy applies to all systems and all information whether commercial, administrative or any other.

Specific responsibilities relating to Information Security are detailed in the Management responsibility section of our Information Security Manual.

### Objectives

It is the objective of this policy and the supporting system to minimise damage by identifying, reducing or preventing the impact of internal and external issues and to ensure:

- that the requirements of ISO27001:2013 are understood and met;
- that business, regulatory and legislative and other information security requirements are understood and met;
- that we set ourselves Information Security objectives;
- that training on Information Security is given to all in order to communicate its importance and relevance.

### Continuous Improvement

As an organisation we are committed to the on-going review and improvement of our security policy, systems and practices.

### Signed:



**Title: Group Managing Director**

This policy will be reviewed yearly as part of the Management Review of the system.

Copies of this policy will be made available to interested parties on request to the MRIS.